

**SOUTH HACKENSACK BOARD OF EDUCATION**

**Monday, October 7, 2019**

**Workshop Meeting**

**Time 7:30 p.m.**

**A. Meeting called to order at:**

**B. Announcement of adequate meeting:**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in The Record by having the date, time and place thereof posted. Notice was also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

**C. Roll call**

**D. Flag Salute**

**E. Presentations:**

**F. Public Hearing on Resolutions to be acted upon this meeting.**

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

**G. Approval of Minute(s): 6/3/19, 6/10/19, 6/24/19, 7/15/19, 8/19/19**

**H. Correspondence: 9/2019**

- I. Report of the Superintendent
- J. Old Business
- K. New Business
- L. Open Public Hearing

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- M. Private Session (If necessary)
- N. Adjournment

**OLD BUSINESS**

**NONE**

**NEW BUSINESS**

**CONSENT AGENDA: ITEMS 1 THROUGH 27**

**MOTIONED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2019-2020:  
Accept Monthly Discipline Report

Month	In-School Suspensions
September 2019	0

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2019-2020:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2019	0

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2019-2020:  
(Attachment A)

The monthly district calendar

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the reimbursement of the Principal's Account in the amount of \$6,645.20.

Description	Cost
STEAM Supplies	\$194.70
Scripps National Spelling Bee	\$172.50

Castle Shakespeare Repertory Company	\$468.00
Washington D.C. Chaperone Payment	\$5,810.00

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following class trips:

Grade	Trip	Date	Time
Grade 8	Allan Poe <i>Pax Amicus Castle Theatre</i> Budd Lake, NJ	October 30, 2019	8:30 a.m. -1:00 p.m.

6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following requests for professional leave:

Name	Professional Development	Date	Cost
Sharon Nirenberg	Identifying and Managing Self-Harming Behaviors	October 18, 2019	\$165.00
Anne Turtoro	BCCTG Bergen County Consortium of Teachers of the Gifted	October 24 December 13 January 22 March 20 June 11	\$0

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the academic credit request below.

Faculty	University	Session	Course	Credits
Laura Criscione	University of San Diego California	Fall 2019	Best Practices for a 4th-6th Grade Classroom	3.3
Laura Criscione	University of San Diego California	Fall 2019	Instilling a Growth Mindset	3.3

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve a Settlement Agreement with the Association concerning a grievance filed at the end of the 2018-2019 school year. *(as presented)*
9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the district's Anti-Bullying Bill of Rights Self-Assessment for the school year 2019-2020. *(as presented)*
10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve South Hackensack School District's 2019-2020 Self-Assessment. *(as presented)*
11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the submission of the District's 2019 – 2020 Comprehensive Maintenance Plan to the County Business Administrator. *(as presented)*
12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Health and Safety Evaluation of School Buildings Checklist for 2019-2020. *(as presented)*
13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the EVVRS forms. *(as presented)*
14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the 2019 – 2020 Foodservice Biosecurity Management Plan and the HACCP – Based Standard Operation Procedures. *(as presented)*
15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the first reading of the Board of Education's regulations / policies as submitted and as follows: *(as presented)*

5511 - Dress and Grooming Code

16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the second and final reading of the Board of Education's regulations / policies as submitted and as follows: *(as presented)*
- P & R 1642    Earned Sick Leave Law (M) (New)
  - P 3159        Teaching Staff Member/School District  
Reporting Responsibilities (M) (Revised)
  - P & R 3218    Use, Possession, or Distribution of Substances (M) (Revised)
  - P & R 4218    Use, Possession, or Distribution of Substances (M) (Revised)
  - P 4219        Commercial Driver's License Controlled Substance and  
Alcohol Use Testing (M) (Revised)
  - P 5517        School District Issued Student Identification Cards (Revised)
  - P & R 6112    Reimbursement of Federal and Other Grant Expenditures (M)  
(Revised)
  - P & R 7440    School District Security (M) (Revised)
  - P 8600        Student Transportation (M) (Revised)
  - R 8600        Student Transportation (Revised)
  - P 8630        Bus Driver/Bus Aide Responsibility (M) (Revised)
  - R 8630        Emergency School Bus Procedures (M) (Revised)
  
  - P 8670        Transportation of Special Needs Students (M) (Revised)
  - P 9210        Parent Organizations (Revised)
  - P 9400        Media Relations (Revised)
17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Child Study Team's request to destroy some of their files, which consist of student's files that graduated high school between 2008-2013. *(as presented)*
18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify Elizabeth Higgins and Nicole Cordeiro to be paid \$40 an hour to work as home instructors with student # 90018 for ten hours per week, pending doctor's clearance.
- \*Home instruction began on September 18, 2019*
19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the request for Lori Marini to use Memorial School's gymnasium on Saturday, November 23rd from 4:00 to 9:00 p.m. for a fundraiser event. *(as presented)*

20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay October 2019 bills.

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment B* )

Board Secretary's Report  
Treasurer's Report  
Monthly Fund Transfer Report  
August 2019

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of September 2019 in the amount of \$ \_\_\_\_\_ that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

24. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of October 2019 in the amount of \$290,000.00 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$290,000.00.

25. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for September 2019.

(*Attachment C*)

Fund 10	\$	
Fund 20	\$	
Fund 30	\$	0
Fund 40	\$	
Fund 50	\$	
Total	\$	

26. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following faculty member at the salary listed below for the 2019-2020 school year, effective September 1, 2019 to June 30, 2020.

<b>Faculty</b>	<b>2019-2020</b>	<b>Longevity</b>	<b>Other</b>	<b>Gross \$</b>
Zanelli, Jennifer MA9A	\$68,270			\$68,270

27. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the 3 year lease with Dell for a Mobile charging Computing Cart at a cost of \$477.55/year.

- Contract # wn23agw
- Customer Agreement # MNWNC108\19TELE00656